



Dear Parents/Carers,

As a school, we are committed to working with you as parents/carers to promote excellent attendance and punctuality for our pupils. Please assist us by ensuring that your son/daughter arrives in school **before 8.40am as lessons start at 8.40am**. A small minority are arriving late on a regular basis. When a child arrives late to school it can be very disruptive for the child, the teacher and other children in the class. If your child arrives to School late, they will be marked as late on the register. If your child arrives very late i.e after the register has closed; this an Unauthorised Absence. Detentions will be issued as a sanction for arriving at school late. Persistent late arrival at school may also lead to a Fixed Penalty Notice being issued.

If you wish to discuss your child's punctuality, please contact your child's Head of Year/Head of House.

Many thanks in advance for your cooperation and support,

Ceri Ellis

Deputy Head

Rhyl High School