

Dear Parents/Carers

We have taken the opportunity at the start of the new term to remind all pupils of our very high expectations. We feel that it is important that we also share and reinforce these key messages and expectations with parents and carers and trust that we can rely on your support in enforcing and maintaining our standards.

We pride ourselves in excellent standards in **Appearance, Behaviour, Classwork & more!** We aim to achieve our vision of **'Being the Best we Can'** for ourselves, our school and our Community. As a school we recognise the positives through praise and rewards. We want to remind pupils that the choices we make shape the consequences we face. We expect every pupil to take ownership for their behaviour and understand that their behaviour belongs to them and that they must be accountable and be prepared to accept the outcome.

Unfortunately, a very small minority are not making the right choices in terms of their behaviour and attitude and we need to make parents and carers aware that we will be consistently applying consequences for such behaviours and will not be accepting this within our school community. Equally, we want to celebrate the positives and thank the vast majority of pupils who display a positive attitude and excellent behaviour every day.

A few important key reminders:

### **Uniform**

- **High & clear Expectations**, all year and for all pupils.
- Blazers and Ties – not optional, to be worn at all times.
- Take pride in appearance – it sets a high standard.
- Blazers on, jumpers can be removed.
- Uniform Issues – please send in a note with any short term uniform issues and remind your son/daughter to see a member of the Pastoral support team as they enter the school building in the morning.
- The additions to the school uniform now include Summer dresses and tailored grey shorts.

### **Time Out**

- There are **no on-going Time Out passes** issued; pupils need to be in lessons.
- Emergency Time out passes will be **issued and reviewed on a weekly basis.**

### **Use of Mobile Phones**

- Mobile phones **should not be out** during registration, on the corridors, or during lessons.
- This includes not using headphones.
- Phones & use of camera/video – It is **against the law to be taking photos/film** of other people without the appropriate consent. This includes using Snapchat.
- Taking photos/videos in school and sharing through social media could be reported to North Wales Police.

### Attendance and Punctuality:

As a school, we are committed to working with parents/carers to promote excellent attendance and punctuality for our pupils. There is an obvious link between attendance at school and a child's attainment and achievement. Please assist us by ensuring that your son/daughter arrives in school **before 8.40am** as lessons start at 8.40am.

### Lesson punctuality

- Pupils should arrive in lessons and Form time promptly.
- Water bottles should be re-filled during break and lunch not during lesson time. Only water is to be drunk in lessons.
- Any pupil out of lesson without an out of lesson pass and an appropriate reason, will be dealt with under the internal truancy procedure as per the letter circulated prior to the Easter break.
- Truancy will incur a consequence on each occasion and parents/carers will be requested to attend a meeting to discuss the situation and agree a way forward. Pupils truanting lessons will enter the behaviour system/escalate up the behaviour system and will be challenged appropriately. Repeat issues will be treated seriously and if the pattern of behaviour continues with no positive change, despite intervention and support, this could ultimately lead to a permanent exclusion being issued.

### Use of the canteen

- The Canteen / Performance Space are designated places for eating at break and lunch and places for pupil to enjoy socialising.
- Pupils are to behave in a respectful manner at all times in these places; this includes taking responsibility to deal with any litter/rubbish.
- Failure to follow the school rules could lead to lunch time exclusions.
- Eating and chewing gum are not permitted in classrooms/lessons.

### Behaviour in the community

- Pupils are reminded that they are responsible for their behaviour in the community and are still representing the school when in school uniform in the local community.
- The key school rule of **being respectful** is to be followed.
- **Anti-social behaviour** in and around the school, surrounding roads and Coronation Gardens could lead to consequences in school and with North Wales Police.

### Anti-Bullying

- As a school we are committed to Anti Bullying and dealing with any incidents of Bullying promptly and effectively.
- "Bullying is the wilful, conscious desire to hurt another person and put him or her under stress **over a sustained period of time.**" Bullying not only causes considerable suffering to individual students but also has a damaging effect on the atmosphere in the school.
- We are committed to providing a **caring, friendly, and safe environment** for all of our children so that they can enjoy their learning in a **relaxed, happy and secure** atmosphere. Bullying of any kind is **unacceptable** at our school.

**Message to Parents/Carers:**

- Please park in designated parking spaces only for drop off/collection from school to aid a smooth flow of traffic and to reduce the risk of any health and safety issues. Please **do not** park in the designated Disabled parking bays unless you are a blue badge holder.
- We appreciate that we may not always get it right. However, if you have any concerns (or compliments!), please contact us directly. Please **do not** discuss the business of school or children attending the school in any public forum including **social networking sites**.

Once again, we would like to take this opportunity to thank you in advance for your support. If there are any issues that you would like to discuss, please do not hesitate to contact your child's Head of Year in the first instance.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Ceri Llewelyn Ellis', written in a cursive style.

Ceri Llewelyn Ellis  
Deputy Head