



RHYL HIGH SCHOOL
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Rhyl & Rhuddlan
Learning Community

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3rd February 2020.

RE: Year 10 Work Experience placement & qualification – Monday 6th July – Friday 17th July 2020

Dear Parent / Carer,

As part of our programme to help students prepare for the world of work, we will be offering a Work Experience placement to all of our current Year 10 students during the last two weeks of the summer term. This will be a beneficial experience for all of our students, providing them with the opportunity to learn and develop a wide range of skills that will prepare them for life after education.

As part of this your son/daughter will have the opportunity to complete a **level 2 qualification** called **Work Related Experience**. This qualification covers a range of different skills linked to the world of work including applying for a job, interview skills and units that cover the Work Experience placement. Pupils will be expected to complete a number of work booklets as evidence towards this qualification. Upon completion of all units, including the Work Experience placement, will lead to a level 2 qualification equivalent to 2 GCSE's. I am sure you will agree that this opportunity and qualification will be a valuable experience for your son/daughter.

As a school we value the contribution and support of local businesses in helping to offer our pupils a suitable Work Experience placement, as we look to provide placements for over 180 students this year. **All placements must be based in North Wales and within a 20 mile radius of the school.** As you will appreciate, there will be demand for Work Experience placements. Your son/daughter has been given a Work Experience placement form that they need to get completed by the company/organisation they wish to complete their placement with. I have also enclosed a parent and student consent form which will need to be signed and returned to school.

The timeline for securing a Work Experience placement, completing the consent form for the company/organisation, and returning the parental consent requires a quick response.

The deadline for these forms to be completed and returned to school is Monday 27th April. This is to enable the necessary health and safety checks and assessments to be completed prior to the start of the Work Experience placement.

Please can you actively encourage your son/daughter to act on this immediately, with it being vital that they use the half term holiday to secure a Work Experience placement.

Many thanks in advance for your support in helping secure a successful Work Experience placement for your child.

Yours sincerely,

John Ellis
Assistant Head Teacher - Pastoral

