

Volunteers / Visitors Responsibility

All those who come into contact with children through their everyday work whether paid or voluntary are responsible for their own actions and behavior. You avoid any contact which would lead to any reasonable person to question your motivation and intention. At Rhyl High School we all have a duty to safeguard and promote the welfare of our children.

Identity Badges

All visitors to Rhyl High School must sign in using the electronic system in reception and wear the printed ID badge whilst on the school site. Visitors who have produced a valid DBS will wear a green lanyard and visitors without will wear a Red lanyard. Visitors wearing a red lanyard will be supervised by staff and any adults without a badge will be challenged.

DBS Certificates

All staff, including supply staff, regular visitors and volunteers are subject to Disclosure and Barring Service (DBS) certificates. This is to help ensure that unsuitable people are prevented from working with children. Advice about DBS certificates is available from the school office.

Allegations

- Any allegations about staff should be reported to the Designated Safeguarding Person.
- Do NOT share this information with the adult concerned.
- If the concerns are about the Designated Safeguarding Person, please inform the Headteacher.
- If the concerns are about the Headteacher, please inform the Chair of Governors via the Clerk, Hollie Roberts.

What do I do?

- If you think a child has been abused or is at risk of suffering abuse don't ignore or forget it.
- Report to the main office and request to speak with a member of the Safeguarding Team before you leave the school site.

We are committed to safeguarding and meeting the needs of all our children.

Whole School Designated Safeguarding Person:
Miss C Ellis, Deputy Headteacher.

Safeguarding Team

Mrs R Pace

Mr J Ellis

Mr E Morris

Mr A Ratcliffe

The Co Chair of Governors at RHS are
Mrs C Taylor & Mrs S Naylor

Everyone has a responsibility to make sure that children within Rhyl High School are safe.

PLEASE DO NOT:

Decide to do nothing or leave our school without telling anyone.

How you should respond to an allegation against a member of staff

- ✓ Take it seriously – do not dismiss it
- ✓ Report directly to the Headteacher – pc@rhyhigh.co.uk (do not delay)

How you should respond to an allegation against the Headteacher

- ✓ Take it seriously – do not dismiss it
- ✓ Report directly to either Co-Chair of Governors, Cassy Taylor - ct@rhyhigh.co.uk or Sam Naylor sn@rhyhigh.co.uk (do not delay)
- ✓ The Local Authority Designated Safeguarding Officer can also be contacted on 01824 708169



Safeguarding Children and Child Protection



Leaflet for Visitors

2025 -2026



Changing hearts, minds and futures



Disclosure by a Child:

Whilst this can be an alarming situation, it is important that you know what to do in such an eventuality and for you to be able to stay calm and controlled.

- Listen to what is being said without displaying shock or disbelief. Accept what is being said.
- Allow the child to talk freely, listen rather than ask direct questions.
- Re-assure the child, but do not make promises that may not be possible to keep.
- Do not promise confidentiality but explain to the child that you have to tell the appropriate person in order that you can help them.
- Do not interrogate the child or ask leading questions.
- Re-assure the child that it is not their fault.
- Stress that it was right to tell.
- Make them aware that their disclosure will be reported only to those that need to know and can help.
- Record details of the disclosure immediately, including wherever possible the exact words used by the child. Sign and date the record.
- Report your concerns and give your written record to the Designated Safeguarding Person to enable the matter to be dealt with in the most appropriate way.
- Be aware of your own feelings about abuse and find someone you can share your feelings with once the procedures have been completed.

It is important to remember the children's details and names must remain confidential and any discussion that you feel you need to undertake does not allow the child to be identified to anyone else.

Worried about a child

Abuse (physical, sexual, emotional) or neglect can have damaging effects on a child's health, education attainment and emotional well-being. Some changes in a child's behaviour may not necessarily indicate that a child is suffering abuse or neglect. In some cases those changes may be symptoms of a hidden disability, un-diagnosed medical condition or changes in medication. If whilst working with a child you become concerned about:

- Comments made by a child
- Marks or bruising on a child
- Changes in a child's behaviour
- Home conditions or situations
- Appearance or dress
- Information shared by parents/carers about concerns relating to their child.

Please report these concerns by contacting the main office and asking to speak to a member of the designated safeguarding team, before you leave the school site.

Safeguarding and Promoting the Welfare of Children includes:

- Protecting children from abuse and neglect.
- Preventing impairment of their health or development.
- Ensuring they receive safe and effective care so as to enable them to have optimum life chances.

Child Protection is a part of safeguarding and promoting welfare. This refers to the activity, which is undertaken to protect specific children who are suffering or are at risk of suffering significant harm as a result of abuse or neglect.

For further information please refer to:

The school's Safeguarding and Child Protection Policy.

Welsh Government Circular:

283/2022 Keeping Learners Safe

www.cymru.gov.uk